



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

CAGAYAN DE ORO CITY
RELEASED

DATE: JUL 05 2024

Office of the Schools Division Superintendent

03 June 2024

DIVISION MEMORANDUM

No. 470, s. 2024

**GUIDELINES ON THE UTILIZATION OF 2024 PROGRAM SUPPORT FUNDS (PSF)
TO DEPED REGIONAL OFFICES (ROs) FOR THE IMPLEMENTATION OF THE
NATIONAL LEARNING CAMP (NLC) AND OTHER 2024 END-OF-SCHOOL-YEAR
(EOSY) BREAK ACTIVITIES IN SUPPORT OF THE NATIONAL RECOVERY
PROGRAM (NLRP)**

To: Assistant Schools Division Superintendent
Chief, Curriculum and Teaching Division
CTD and SGOD Personnel
All Public Elementary and Secondary School Heads
This Division

1. The field is hereby informed of the Memorandum dated April 15, 2024 signed by Usec. Gina Gonong, Undersecretary for Curriculum and Teaching; Usec. Annlayn M. Sevilla, Undersecretary for Finance; and RD Wilfredo E. Cabral, Officer-in-Charge, Undersecretary for Human Resource and Organizational Development titled Guidelines on the Utilization of 2024 Program Support Funds (PSF) to DepEd Regional Offices (Ros) for the Implementation of the National Learning Camp (NLC) and Other End-of-School Year (EOSY) Break Activities in Support of the National Learning Recovery Program (NLRP).

2. Please be guided on the specific guidelines on the eligible expenditures especially on the printing/ reproduction of teaching and learning resources including answer sheets and assessment tools for the learners as indicated in the enclosed memorandum.

3. This Office directs immediate and wide dissemination and compliance of this Memorandum.

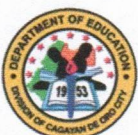
ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

NATIONAL LEARNING CAMP



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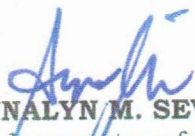


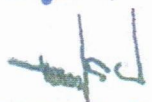
Republika ng Pilipinas
Department of Education

MEMORANDUM

TO : **REGIONAL DIRECTORS
ALL OTHERS CONCERNED**

FROM : 
GINA O. GONGONG
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance


WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Undersecretary for Human Resource
and Organizational Development

SUBJECT : **GUIDELINES ON THE UTILIZATION OF 2024 PROGRAM
SUPPORT FUNDS (PSF) TO DEPED REGIONAL OFFICES
(ROs) FOR THE IMPLEMENTATION OF THE NATIONAL
LEARNING CAMP (NLC) AND OTHER 2024 END-OF-
SCHOOL-YEAR (EOSY) BREAK ACTIVITIES IN SUPPORT OF
THE NATIONAL LEARNING RECOVERY PROGRAM (NLRP)**

DATE : April 15, 2024

1. The National Learning Camp (NLC) is integral to the overarching National Learning Recovery Program (NLRP), encompassing a three (3)- to five (5)-week voluntary program for the three camps. For EOSY break 2024, activities in the Consolidation and Intervention Camps shall be conducted **within three weeks**, instead of five weeks **from July 1 to 19, 2024** in accordance with DepEd Order No. 003, s. 2024, *Amendment to DO 22, s. 2023, Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024*.
2. The 2024 NLC shall target learners currently enrolled in Grades 1 to 3 and Grades 7 to 10. For Grades 1 to 3, the focus is on improving Reading and Mathematics (RM) skills, while for Grades 7 to 10, the emphasis is on English, Science, and Mathematics (ESM).
3. While NLC is in its phased implementation, schools can conduct Remedial classes for learners in Grades 4, 5, 6, 11, and 12 who did not meet the expectations in

one (1) or two (2) learning areas in School Year 2023-2024, including Grades 1 to 3 and Grades 7 to 10 for learning areas other than those offered in the NLC, for them to receive targeted instructional assistance and guidance.

4. In support of the aforementioned activities and to ensure appropriate utilization of the 2024 PSF for the NLC and other remedial classes, this Memorandum is issued.

General Guidelines on the Utilization of the PSF for NLC and Other EOSY Break Activities

5. The implementation of the 2024 NLC and Other EOSY Break Activities shall be funded by the remaining Program Support Funds (PSF) from the FY 2023 (R.A. 11936) General Management and Supervision – Maintenance and Other Operating Expenses (GMS-MOOE) downloaded to the Regional Offices in the previous NLC implementation. The FY 2023 GMS-MOOE Continuing Funds therefore shall be maximally utilized first and shall be augmented with additional funds charged against the FY 2024 (R.A. 11975) Basic Education Curriculum (BEC) Current Funds based on the actual needs from the field offices upon request, subject to the existing budgeting, accounting, auditing, and procurement rules and regulations and availability of funds.
6. Any excess from the FY 2023 GMS MOOE funds, after the conduct of the 2024 NLC and Other EOSY Break Activities and payment of all expenditures related herein, may be used for other NLRP-related activities.
7. In view of the aforementioned, item no. 2 stipulated in the *Additional Provisions to OUCT-OUF Joint Memorandum on the Guidelines on the Utilization of the 2023 Program Support Funds (PSF) to the Regional Offices (ROs) for the Implementation of the National Learning Camp (NLC) and Other End of the School Year Break Activities Supporting National Learning Recovery Program*, dated November 13, 2023, shall be amended as follows:

The excess funds from the NLC PSF from the 2023 General Management and Supervision-Maintenance and Other Operating Expenses (GMS-MOOE) FY 2023 (R.A. 11936) Continuing Funds shall be used for the payment of meal expenses for DepEd Learning Camp Volunteers (LCVs) and/or remuneration for non-DepEd LCVs and for other eligible expenditures that form part of the operational expenses in the implementation of the 2024 NLC Other EOSY Break Activities.

8. The following are the general eligible expenditures and activities to be funded to support the implementation of the 2024 NLC and Other EOSY Break Activities, subject to the limitation of funds:
 - A. Printing/reproduction of teaching and learning resources including answer sheets and assessment tools for the learners;
 - B. Payment of meal expenses for DepEd LCVs and/or remuneration of non-DepEd LCVs; and
 - C. Expenses related to the conduct of orientation activities for the implementation of the 2024 NLC

Specific Guidelines on the Eligible Expenditures

1. Printing/reproduction of teaching and learning resources including answer sheets and assessment tools for the learners

- (a) Quality-assured teaching-learning resources for Grades 1 to 3 and Grades 7 to 10 shall be downloaded by the Regional Office (RO) from the folder named **"Ready-to-Print Teaching and Learning NLC Materials"**. Unauthorized printing, uploading, reproduction, distribution, and such other unlawful actions that involve or relate to the sharing of digital files other than the intended recipients and for the intended purpose are strictly prohibited and shall be grounds for the imposition of administrative sanctions, without prejudice to the filing of other appropriate administrative, civil, and criminal actions.
- (b) The technical specifications outlined in **Annex 1-A, 1-B, and 1-C** of this Memorandum shall be adopted for the reproduction and printing of the teaching and learning resources. The page counts provided in the attached annexes are approximate and subject to potential adjustments by the Bureau of Learning Resources (BLR) during the illustration, reformatting, and laying out of the resources. Thus, the page counts in the actual materials in the "Ready-to-Print Teaching and Learning NLC Materials" Folder shall be adhered to during the procurement. Any additional specifications issued by the Curriculum and Teaching (CT) Strand in the future shall be considered.
- (c) School heads shall ascertain the quantity of teaching and learning resources to be printed, subject to validation by the Regional/Division LRMS Supervisors in coordination with NLC Coordinators, and approval by the Schools Division Superintendents/Regional Directors. Prudent measures shall be observed to minimize the reproduction of these resources taking into account factors such as enrollment size, availability of qualified LCVs, and prioritization of learners who are yet to grasp the reading and mathematics foundational skills.
- (d) The teaching and learning resources to be printed for the 2024 NLC shall be **non-consumable** and shall be accorded with utmost safekeeping measures to ensure their continued usefulness in subsequent years of NLC implementation or as reference materials. Designated property custodians shall be responsible for including these resources in their inventory records to facilitate proper management and tracking.
- (e) ROs, SDOs, and schools shall prepare execution plans aligned with the procurement mode for printing/reproduction of teaching-learning resources tailored to their contexts. Field offices have the flexibility to explore procurement options, including but not limited to (1) small-value procurement in the SDOs/schools; (2) agency-to-agency procurement across governance levels; or (3) in-house reproduction by SDOs/schools to be done strictly by non-teaching personnel/job order/volunteers, while NLC is on its phased implementation stage.

- (f) Under favorable circumstances determined by the field offices, those who may opt for in-house reproduction of resources may utilize the PSF to acquire printing equipment and materials within the MOOE threshold, including hiring of Job Order personnel for schools with no non-teaching personnel, compliant with the usual government accounting and auditing rules and regulations, subject to the approval of the Regional Directors or the Schools Division Superintendents.

2. Payment of meal expenses for DepEd LCVs and/or Remuneration of Non-DepEd LCVs

The set of **Guidelines on the Engagement of Learning Camp Volunteers** attached in **Annex 2** provides the mechanisms, procedures, and standards in the recruitment, selection, and engagement of LCVs.

- (a) Meal expense is Php 250.00/day of actual service/DepEd LCV/; and/or Remuneration for Non-DepEd LCV which shall be based on the minimum daily wage set by the National Wages Productivity Commission (NWPC) per region (*Guidelines on the Engagement of LCVs, paragraph 9.d*) in **Annex 3**.
- (b) Number of LCVs required is based on the number of learners per camp, per learning area, and per grade level, using the parameters below:
NLC:
- Intervention Camp: maximum of 10 learners per LCV
 - Consolidation Camp: maximum of 35 learners per LCV
 - Enhancement Camp: maximum of 35 learners per LCV
- (c) Schools Districts through the Public Schools Supervisors (PSDS) shall **explore the possibility of merging enrollments from nearby schools to optimize the services of LCVs**. The table below illustrates the merging of enrollment of a cluster of schools to optimize the services of the LCVs.

District: 5		Grade Level: 7		Learning Area: Mathematics		
School	Intervention Camp Learners	LCVs Required	Consolidation Camp Learners	LCVs Required	Enhancement Camp Learners	LCVs Required
A	3	1	15	1	12	1
B	5		9		12	
C	2		10		11	
D	10	1	15	1	34	1
E	5	1	12		33	1
F	5		8		24	1
G	2		10	1	11	
H	6	1	10		32	1
I	2	1	15		23	1
J	9		33	1	12	
Total		5		4		6

- (d) In case of a shortage of LCVs meeting the eligible requirements, the following **tiered prioritization approach** of deployment/assignment of LCVs shall be implemented by the SDSs.
- i. Tier 1 – Intervention Camp
 - ii. Tier 2 – Consolidation Camp
 - iii. Tier 3 – Enhancement Camp

Example: SDO Ormoc City has the following data in Grade 7 to 10 Mathematics:

Grade Level	Camp	Required LCVs
7 to 10	Intervention	45
	Consolidation	94
	Enhancement	78
Total		217

Total No. of Qualified LCVs = 210

Decision: Tiered Prioritization Approach shall apply

45 LCVs shall be assigned to Intervention Camps

94 LCVs shall be assigned to Consolidation Camps

The remaining 71 LCVs will be assigned to Enhancement Camps

- (e) For ROs and SDOs to compute the total amount needed to pay the meal expense of DepEd LCVs and/or Remuneration of Non-DepEd LCVs for NLC, the data gathering templates in Annex 4-A to Annex 4-I shall be accomplished by the responsible official/personnel, guided by their respective responsibilities in the table below:

Responsible Official/Personnel	Responsibility	Template/Annex
Teacher	1. Identifies the learners in the learning area she/he teaches, per camp.	Annex 4-A (Grades 1, 2, 3)
	2. Recommends them to the school head, by writing the names of the learners in the template in Annex 4-B or Annex 4-B.	Annex 4-B (Grades 7, 8, 9, 10)
	3. Submits the accomplished template to the school head.	
School Head	1. Validates the data submitted by the teachers.	Annex 4-C (Grades 1, 2, 3 and 7, 8, 9, 10)
	2. Consolidates the data by grade level, by learning area, and by camp, using the template in Annex 4-C.	
PSDS	2. Submits the accomplished template to PSDS.	Annex 4-D (Grades 1, 2, 3 and 7, 8, 9, 10)
	1. Validates the data submitted by the school heads.	
	2. Consolidates the data by school, grade level, learning area, and camp using the template in Annex 4-D.	
	2. Explores the possibility of merging learners from nearby schools of the same camp, learning area, and grade level to optimize the services of LCVs.	
	3. Submits the accomplished template to SDO through the Learning Area EPS	
	1. Consolidates the data of learners in the learning area he/she manages,	Annex 4-E

SDO Learning Area EPS	by district, by grade level, and by camp, using the template in Annex 4-E. 2. Submits the accomplished template to the CID Chief.	(Grades 1, 2, 3 and 7, 8, 9, 10)
CID Chief	1. Consolidates the data of learners for the 5 learning areas, by district, by grade level, by camp, using the template in Annex 4-F. 2. Submits the accomplished template to the ASDS.	Annex 4-F (Grades 1, 2, 3 and 7, 8, 9, 10)
ASDS	1. Checks and validates the data submitted by the CID Chief, considering the report of the HRMPSB Sub-Committees. 2. Submits the checked and validated data to the SDS.	Same template, Annex 4-F (Grades 1, 2, 3 and 7, 8, 9, 10)
SDS	1. Analyzes the report of the ASDS based on the results submitted by HRMPSB Sub-Committees. 2. Determine the optimum number of candidates deemed most qualified for hiring following the order of priorities. 4. Finalizes the LCVs potential to be hired for the 3 camps, in Reading, English, Science, and Mathematics for Grades 1 to 3 and 7 to 10. 5. Informed by the relevant information, decides on the number of LCVs to be hired considering capacity of the SDO in terms of financial and human (<i>LCV who met the preferred qualifications</i>) resources. 6. Implements tiered prioritization approach, in case of shortage of LCVs meeting the eligible requirements. 6. Inputs the final data in the template, Annex 4-G. 7. Submits the accomplished template to the RO through the CLMD Chief.	Annex 4-G (Grades 1, 2, 3 and 7, 8, 9, 10)
CLMD Chief	1. Consolidates the data by SDO using the template in Annex 4-H. 3. Informs the RO-EPS in ESM on the total number of LCVs required per level, per camp, per SDO. 3. Submits to the Budget Officer and Accountant as input for the computation of	Annex 4-H (Grades 1, 2, 3 and 7, 8, 9, 10)

	budget requirement for LCVs required per SDO.	
Regional Budget Officer	1. Validates the financial capacity per SDO. 2. Computes the budgetary requirement per SDO. 2. Consolidates the budget needed for the whole region. 3. Ensures 100% utilization of GMS 2023 Continuing Funds 4. Prepares the computation of additional funds for request. 5. Submits to the Regional Director, using template in Annex -4-I.	Annex 4-I (Budgetary Requirement for LCVs per SDO)
Regional Director	1. Approves/modifies/disapproves the budget requirement prepared by the Budget Officer, based on the capacity per SDO.	Same template. Annex 4-I (Budgetary Requirement for LCVs per SDO)

- (f) The data for LCV requirement in Remedial classes for learners who did not meet the expectations in one (1) or two (2) learning areas in SY 2023-2024 other than those offered in the NLC, shall likewise be forwarded from schools to districts, to SDO, and RO for them to be considered in the computation of budgetary requirement.

3. Expenses related to the conduct of orientation activities in the implementation of the 2024 NLC

- (a) The budget to be allotted for the conduct of the orientation shall not exceed Php 300.00 per participant in the following:

- i. *Orientation for District Facilitators.* This shall be conducted by the Chief Facilitators composed of Curriculum Learning and Management Division (CLMD) Chiefs, Curriculum Implementation Division (CID) Chiefs, and Regional Office Education Program Supervisors in English, Science, and Mathematics (RO-EPS in ESM), who shall strategically organize themselves into teams to cover all the districts in their respective SDOs. The orientation shall be conducted in school/s strategically located and accessible to all the expected participants.

Each district shall organize two (2) teams of facilitators composed of PSDSs, School Heads, or Master Teachers/Teachers. Each team shall comprise three (3) facilitators for Grades 7 to 10 (1 English, 1 Science, and 1 Mathematics) and two (2) facilitators for Grades 1 to 3 (1 Reading and 1 Mathematics).

- ii. *Orientation for the LCVs.* This shall be conducted by the two (2) teams of facilitators in each district of the SDOs. The orientation

shall be conducted in select schools accessible or strategic to all the LCV participants.

- (b) More than one (1) batch of orientation may be allowed in large ROs/districts with more than 100 LCVs per learning area in a particular learning area and grade level to ensure quality outcomes.
- (c) To determine the budget for the conduct of orientation, letter “a” is multiplied by the total number of qualified LCVs to be hired as submitted by the SDOs and verified by the ROs, and the number of facilitators in the district and school/cluster of school levels.
- (d) Considering the above eligible expenditure items, SDO accountable officials shall accomplish the template in **Annex 5-A** and submit to RO; while ROs consolidate them using the template in **Annex 5-B**, which will be approved by the **Regional Directors**, and consequently endorsed to the Central Office through the BLD for request of additional funds if necessary.

Procedure for Requesting Additional PSF

1. Using the data submitted by SDOs, the ROs shall compute the total fund requirements considering the standards stipulated in the three (3) eligible expenditures as given specific details in these implementing guidelines.
2. ROs shall maximize the utilization of the remaining amount of PSF from the FY 2023 (RA 11936) GMS-MOOE Continuing Funds and ensure a 100% utilization rate.
3. ROs with insufficient remaining PSF from the FY 2023 (R.A. 11936) GMS-MOOE, shall determine the additional fund requirement at the earliest possible time, and submit a letter request for additional PSF through the Bureau of Learning Delivery (BLD), Office of the Director through email at bld.od@deped.gov.ph.
4. Due to limited funds, all ROs are requested to establish mechanisms to regulate and validate data elements to be submitted by the SDOs considering their capacity to implement and achieve the expected deliverables meeting the standards.
5. The Curriculum and Teaching (CT) strand, through the BLD, shall prepare the allocation based on the request submitted by the ROs, and submit the same to the Secretary, through the Office of the Undersecretary for Finance (OUF), to release the funds to the ROs.
6. The Finance Service (FS) - Budget Division in the DepEd Central Office shall process and issue the Sub-Allotment Release Orders (Sub-AROs) necessary to effect the downloading of funds to the ROs.
7. ROs may conduct procurement activities relevant to the allowable expenditures stipulated in this Memorandum. Regional Directors shall determine the most efficient, effective, and practical strategy for procuring the required resources in the implementation of the NLC for their respective regions.

8. If the RO has determined to download funds further to the SDOs, the Regional Director, through its planning, finance, and program teams, shall facilitate the expeditious downloading of funds.
9. After the receipt of Sub-AROs, the Finance office of the ROs shall request the Department of Budget and Management (DBM) counterpart for the issuance of a Notice of Cash Allocation (NCAs) to cover the cash requirements of the Sub-AROs received.
10. The allocation and utilization of funds by all DepEd Implementing Units shall be in accordance with the priorities set in this Memorandum.
11. The use of the funds shall be subject to the existing government budgeting, accounting, auditing, and procurement rules and regulations.
12. The grant of cash advance shall be subject to the rules and regulations on the granting, utilization, and liquidation of cash advances as provided for under Commission on Audit (COA) Circular No. 97-002 dated February 10, 1997, as amended by COA Circular No. 2006-005 dated July 13, 2006.
13. Procurement of resources under these guidelines shall be in accordance with applicable provisions of RA 9184 and its IRR as well as the internal rules and processes of DepEd.
14. In case the downloaded fund is not sufficient to address the actual needs for the purpose, the ROs and SDOs may provide additional fund support from local funds or may venture into partnerships compliant with DepEd rules and regulations.
15. Any excess from the downloaded Basic Education Curriculum (BEC) 2024 funds shall be accounted for to be utilized in the upcoming conduct of NLC 2025.

Monitoring and Reporting

All NLC Coordinators designated by the Regional Directors, in coordination with the Finance Division, shall oversee and monitor the utilization of the aforesaid funds. The Regional NLC Coordinator shall prepare a consolidated Accomplishment Report which shall be submitted to the BLD not later than **August 30, 2024**, through the Google Drive link: <http://tinyurl.com/Regional-NLCReports>.

Submission of the Accomplishment Report shall be closely monitored by BLD to ensure compliance of all regions. The Accomplishment Report template is provided in **Annex 6** of this Memorandum.

For clarifications or inquiries, please contact the Office of the Director of the BLD through email at bld.od@deped.gov.ph or telephone number (02) 8637-4347.

For widest dissemination and strict compliance.

Copy Furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

ANNEX 1-A: minimum Technical Specifications for Enhancement Teaching-Learning Materials for Grades 1 to 3 and 7 to 10

Camp/ Learning Area	TEACHING RESOURCES			LEARNING RESOURCES		
	Lesson Plan (Grade/ Estimated No. of Pages)	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)	Student Workbook (Estimated Grade/No. of Pages)	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)
Enhancement Reading	Grade 1 120 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 1 120 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 2 120 pages + cover			Grade 2 120 pages + cover		
	Grade 3 120 pages + cover			Grade 3 120 pages + cover		
Enhancement Math	Grade 1 252 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 1 252 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 2 276 pages + cover			Grade 2 276 pages + cover		
	Grade 3 216 pages + cover			Grade 3 216 pages + cover		
Enhancement English Science Mathematics	Grade 7 154 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 7 150 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 8 154 pages + cover			Grade 8 150 pages + cover		
	Grade 9 154 pages + cover			Grade 9 150 pages + cover		
	Grade 10 154 pages + cover			Grade 10 150 pages + cover		

Note:

1. For option 1 printing from private printers, industry practice requires that total number of inside pages be divisible by at least 8 pages. Thus, if the material is 74 or 124 pages, excess pages of 6 or 4 pages respectively, is added. It is recommended that the excess of 6 or 4 pages be converted to answer/extra sheets for learners
2. For option 2 in-house printing using printers, photocopier, riso machine, or any other printing equipment
3. No. of pages shall be based on the actual teaching-learning resources to be downloaded by BLR to ROs

ANNEX 1-B: Minimum Technical Specifications for Consolidation Teaching-Learning Resources for Grades 1 to 3 and 7 to 10

Camp/ Learning Area	TEACHING RESOURCES			LEARNING RESOURCES		
	Lesson Plan (Grade/ Estimated No. of Pages)	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)	Student Workbook (Grade/ Estimated No. of Pages)	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)
Consolidation Reading	Grade 1 120 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 1 120 pages + cover	Book size: A4 No. of pages: Indicated pages are just approximate, the number of pages in the actual will prevail Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages : As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 2 120 pages + cover			Grade 2 120 pages + cover		
	Grade 3 120 pages + cover			Grade 3 120 pages + cover		
Consolidation Reading	Grade 1 252 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 1 252 pages + cover	Book size: A4 No. of pages: Indicated pages are just approximate, the number of pages in the actual will prevail Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages : As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 2 276 pages + cover			Grade 2 276 pages + cover		
	Grade 3 216 pages + cover			Grade 3 216 pages + cover		
Consolidation English Science Mathematics	Grade 7 154 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 7 74 pages + cover	Book size: A4 No. of pages: Indicated pages are just approximate, the number of pages in the actual will prevail Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated texpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages : As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated texpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 8 154 pages + cover			Grade 8 74 pages + cover		
	Grade 9 154 pages + cover			Grade 9 74 pages + cover		
	Grade 10 154 pages + cover			Grade 10 74 pages + cover		

Note:

1. For option 1 printing from private printers, industry practice requires that total number of inside pages be divisible by at least 8 pages. Thus, if the material is 74 or 124 pages, excess pages of 6 or 4 pages respectively, is added. It is recommended that the excess of 6 or 4 pages be converted to answer/extra sheets for learners

2. For option 2 in-house printing using printers, photocopier, riso machine, or any other printing equipment

3. No. of pages shall be based on the actual teaching-learning resources to be downloaded by BLR to ROs

ANNEX 1-C: Minimum Technical Specifications for Intervention Teaching-Learning Resources for Grades 1 to 3 and 7 to 10

Camp/ Learning Area	TEACHING RESOURCES			LEARNING RESOURCES		
	Lesson Plan (Grade/ Estimated No. of Pages)	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)	Student Workbook (Grade/ Estimated No. of Pages)	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)
Intervention Reading	Grade 1 120 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated textpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 1 120 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated textpaper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3% Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 2 120 pages + cover			Grade 2 120 pages + cover		
	Grade 3 120 pages + cover			Grade 3 120 pages + cover		
Intervention Reading	Grade 1 252 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 1 252 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 2 276 pages + cover			Grade 2 276 pages + cover		
	Grade 3 216 pages + cover			Grade 3 216 pages + cover		
Intervention English, Science, and Mathematics	Grade 7 320 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Grade 7 200 pages + cover	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black only with 1 Side UV Coating Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages	Book size: A4 No. of pages: As indicated Excluding Cover Quantity: Cover stock: Self Cover Inside pages uncoated textpaper 70 gsm Color: Cover Black Inside pages Black back-to-back print Finishing/Binding: <u>Perfect Binding</u> for those with 96 pages and above; while <u>Saddle Stitch</u> for those below 96 pages
	Grade 8 320 pages + cover			Grade 8 200 pages + cover		
	Grade 9 320 pages + cover			Grade 9 200 pages + cover		
	Grade 10 320 pages + cover			Grade 10 200 pages + cover		

Note:

1. For option 1 printing from private printers, industry practice requires that total number of inside pages be divisible by at least 8 pages. Thus, if the material is 74 or 124 pages, excess pages of 6 or 4 pages respectively, is added. It is recommended that the excess of 6 or 4 pages be converted to answer/extra sheets for learners
2. For option 2 in-house printing using printers, photocopier, riso machine, or any other printing equipment
3. No. of pages shall be based on the actual teaching-learning resources to be downloaded by BLR to ROs